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| Bethlehem Farm PO Box 415Talcott, WV 24981 |     | [www.bethlehemfarm.net](http://www.bethlehemfarm.net)hiring@bethlehemfarm.net304-445-7143 |

# Bethlehem Farm Summer Servant Description

Summer Servants work as service week leaders, assist at work sites, interact with volunteer groups during their visit to Bethlehem Farm & aid in chores around the Farm. They are under the supervision of the Bethlehem Farm director (or his/her designee) & accountable to the Caretaker community.

## General Duties & Responsibilities

* During Ordinary weeks: assist community in completion of necessary chores & tasks requiring completion to ensure a successful community; including but not limited to working in the garden, prepping for group weeks, & working on home repair sites
* During volunteer weeks: assist with & lead chores as assigned
* Work in the garden & household chores
* Participate in appropriate community meetings
* Coordinate work sites as assigned
* Help maintain & repair buildings & farm grounds
* Interact with adult & youth volunteers, participating in all aspects of group weeks as a role model
* Maintain professional boundaries
* Perform end of summer evaluation
* Uphold the standards & values described in “Responsibilities of Community Members” in the Bethlehem Farm Community Handbook

## Work Duties & Responsibilities

* Teach basic construction skills to volunteers (when applicable)
* Supervise volunteers at work sites
* Maintain & ensure safety at work site
* Build & maintain positive rapport with families
* Pickup, use, & return of all materials, equipment, & supplies from work sites
* Work in the garden, help with dishes, work on “farm crew”
* Wake-up or Lights-out duty

## Qualifications

* Willingness to work under a variety of situations & weather conditions
* Ability to follow directions & work well with others
* Prefer basic knowledge of construction tools & the safe use & proper care of them
* Willingness to collaboratively work with volunteers & the people of the area
* Willing to living a close committed intentional community life
* Some experience in youth/young adult leadership
* Open to reflection, simplicity, & living in community
* Minimum two-week commitment (three weeks preferred)
* Completion of “Protecting God’s Children” training (VIRTUS or another) in local diocese
* *Suggested* donation of $450 (the amount of a group week participant fee)

**Benefits**

* Room & board
* Limited training related to worksite activities
* Participation in community life, including transportation to community activities
* If staying for 6 weeks or longer will receive compensation