



## On-Site Chaperone/Leader Expectations

Thank you for enabling students to come on a service-retreat week. You are primarily role models to the students you will lead here. In addition, Bethlehem Farm has some specific expectations for chaperones when they are at the Farm.

- **Cell phones are only to be used for emergencies and photo taking.**
  - Our landline (304-445-7143) is the best way for others to communicate emergency information to you or your group while at the Farm, since cell signals can be spotty and internet access is not provided.
  - the Students are not allowed to use their phones during the week, so if adults have theirs out and visible, it makes it harder for the students.
  - During the week, please do not post pictures to social media, check the news and report it to the group, or otherwise use your phone in front of students.
  - If you absolutely need to use your phone while at the Farm, do so where students will not see or hear you using it (our office is a good option).
- **Chaperones should have a general understanding of Bethlehem Farm and the area we are serving, Appalachia.**
  - Please familiarize yourself with our mission and daily life through the documents on our website: <http://bethlehemfarm.net/service-week-volunteers> and <http://bethlehemfarm.net/service-week-volunteers/service-week-orientation>
  - Please be sure you are ready to participate in the daily work and are open to modeling the values and cornerstones of the Farm
  - You could read up on Appalachia today through articles like this: <https://www.thenation.com/article/seeing-appalachia-through-the-eyes-of-appalachians/>
- **Employ professional boundaries and use language and topics that would be appropriate at school or church**
  - Speak kindly and show unconditional positive regard.
  - At the Farm, there is no need to talk about: alcohol, drugs, sexual promiscuity, etc.
  - Do not engage in pranks, excessive teasing, or other actions that can belittle or embarrass students.
  - Do not give special or exclusive attention to any student.
- **Emotional support of your students---wording**
- **Be safety conscious: you are an extra pair of eyes on worksites.**
- **Follow VIRTUS child protection guidelines** and for the safety of students and chaperones, please never find yourself alone with a student. When in private spaces, have at least three people present.
- **High School Chaperones help with “lights out” at least one evening**
  - We expect to be running the service-retreat program, and we expect you to be the primary source of behavior management (as needed).

**We lean on you to help us guide the students. We appreciate your maturity, leadership, and support of the systems that make the Farm run smoothly!**

*I have read this document and will try to the best of my ability to fulfill these expectations.*

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Signature

School/Church

Date