



P.O. Box 415

Talcott

West Virginia

24981

304.445.7143

[bethlehemfarm.net](http://bethlehemfarm.net)

## GROUP RESERVATION FORM 2019

We would like to make a group reservation for a week at Bethlehem Farm:

Name of Institution \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Day Phone \_\_\_\_\_

Evening Phone \_\_\_\_\_

Email \_\_\_\_\_

\*\* Email will be our primary form of communication unless you request otherwise

We will make every attempt to accommodate as many groups as possible. It is extremely helpful to us if groups list more than one potential week, since your group's first choice may not be available. We thank you for your flexibility. (Please see [www.bethlehemfarm.net/calendar](http://www.bethlehemfarm.net/calendar) for the complete 2019 calendar.)

➤ Our first choice is the week from \_\_\_\_\_ to \_\_\_\_\_

➤ Our second choice is the week from \_\_\_\_\_ to \_\_\_\_\_

➤ Our third choice is the week from \_\_\_\_\_ to \_\_\_\_\_

➤ Requested number of participants (including chaperones): \_\_\_\_\_ X \$50/person = \_\_\_\_\_ (total deposit)

▪ If Bethlehem Farm cannot accommodate this number on our requested week(s), then we need to have at least \_\_\_\_\_ participants for the trip to be feasible for us.

**Please note:** This form must be accompanied with your deposit of \$50.00 per person in your group, including chaperones. An email will be sent to you when your group's deposit has been received. If your group is able to reserve a week at the farm, the deposit is non-refundable. Total cost for the week is \$325.00 per person for High School and College group weeks. The \$50.00 deposit counts toward the total participation fee. The remaining balance is due Oct 31<sup>st</sup> for Jan weeks, Jan 10<sup>th</sup> for March weeks, Jan 31<sup>st</sup> for April weeks, Feb 28<sup>th</sup> for May weeks, March 31<sup>st</sup> for June and July high school weeks, May 31<sup>st</sup> for Adult and Family Weeks, July 15<sup>th</sup> for Masters Adult Week, and August 15<sup>th</sup> for October weeks. Fees must be received on time in order to keep your group's reservation. Make all checks payable to Bethlehem Farm.

1) I understand I must pay in full for all awarded spots unless I cancel any unneeded spots before the remaining balance due date (Bethlehem Farm relies on participation fees to operate). Initial: \_\_\_\_\_

2) I understand that chaperones are included in the total amount of spots received. Initial: \_\_\_\_\_

3) I understand that minors cannot be transported in 10-15 passenger vans, while at Bethlehem Farm. Initial: \_\_\_\_\_

I have reviewed the 2019 Registration Packet and understand the 2019 policies.

(Found online: [www.bethlehemfarm.net/registration](http://www.bethlehemfarm.net/registration))

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Scholarships:** a participation fee of \$250/person is available for groups who would not otherwise be able to afford the full fee. Please include a written statement demonstrating financial need with this form.

If you have any questions, please visit our website: [www.bethlehemfarm.net](http://www.bethlehemfarm.net), email: [volunteer@bethlehemfarm.net](mailto:volunteer@bethlehemfarm.net), or call 304.445.7143. Thank you!